



THE UNIVERSITY OF
NOTRE DAME
A U S T R A L I A

COURSE REGULATIONS:
BACHELOR OF HUMAN RESOURCE MANAGEMENT /
BACHELOR OF ARTS (BHRM/BA)
BACHELOR OF HUMAN RESOURCE MANAGEMENT /
BACHELOR OF ARTS (HONOURS)

COURSE CODE: 3322 AND X

Applicability:	These Course Regulations apply to all students who are enrolled in this degree.
Responsible Executive:	Dean
Responsible Office:	School of Business
Contact Officer:	Senior Administrative Officer
Effective Date:	1 January 2008
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CHAPTER 1: INTRODUCTION AND INTERPRETATION

1.1 Introduction

These Bachelor of Human Resource Management / Bachelor of Arts Degree Regulations apply to all students enrolled in the Bachelor of Human Resource Management / Bachelor of Arts Degree at the University of Notre Dame Australia.

These Regulations should be read in conjunction with the General University Regulations and School of Arts & Sciences and School of Business Regulations.

1.2 Interpretation

The terms included in these Regulations have the meanings as defined in the General University Regulations.

1.3 Alterations made to Course Regulations

Unless otherwise specified, when amendments are made to the structure, content or academic requirements of the Bachelor of Human Resource Management / Bachelor of Arts degree, the amendments will automatically apply to all students enrolling for the first time in the degree in the year immediately following the adoption of the amendments.

1.4 Applicability to Campuses of the University

The Bachelor of Human Resource Management / Bachelor of Arts degree is available on the Fremantle Campus only.

CHAPTER 2: ENTRY CRITERIA

2.1 The admissions requirements set out in the General Regulations apply.

CHAPTER 3: DEGREE REQUIREMENTS

3.1 Structure

3.1.1 Required units

A minimum of 800 credit points comprising:

- (i) **75 credit points from the Core Curriculum:**
 - PH100 Philosophy
 - TH101 Introduction to Theology
 - ET100 Ethics

- (ii) **200 credit points from the Foundation Program:**
 - BS100 Economics
 - BS103 Quantitative Methods for Business
 - BS110 Accounting
 - BS160 Principles of Management
 - BS105 Business Communications
 - BS230 Business Information Technology
 - BS240 Business Law
 - BS122 Principles of Marketing

- (iii) **225 credit points from the following compulsory HRM units:**
 - BS121 Principles of Human Resource Management
 - BS228 Psychology of Work
 - BS266 Industrial Relations
 - BS329 Mediation & Dispute Resolution
 - BS368 Change Management
 - BS370 Strategic Human Resource Management
 - BS374 Workplace Issues
 - BS375 Organisational Development
 - CN100 Counselling Skills

- (iv) **200 credit points from one of the Arts majors listed in 3.1.2 (J) and Appendix 2**

- (v) **75 credit points from other Arts units as listed in Appendix 2**

- (vi) **25 credit points from the internship**
 - AL3008 Arts Internship or BS390 Business Internship

Total = 800 credit points

3.1.2 Majors

(a) Bachelor of Arts Majors

The Majors available for the Bachelor of Arts component of the double degree are as follows. A student must choose at least one Major:

- Behavioural Science (comprises of 8 units in accordance with the General Regulations)
- Communications (comprises of 8 units in accordance with the General Regulations)
- English Literature (comprises of 8 units in accordance with the General Regulations)
- Environmental Science (comprises of 8 units in accordance with the General Regulations)
- Geography (comprises of 8 units in accordance with the General Regulations)
- Modern Greek Language (comprises of 8 units in accordance with the General Regulations)
- History (comprises of 8 units in accordance with the General Regulations)
- Italian (comprises of 8 units in accordance with the General Regulations)
- Legal Studies (comprises of 8 units in accordance with the General Regulations)
- Philosophy (comprises of 8 units in accordance with the General Regulations)
- Politics (comprises of 8 units in accordance with the General Regulations)
- Social Justice (comprises of 8 units in accordance with the General Regulations)

3.1.3 Minors

No minors are available for the Bachelor of Human Resource Management / Bachelor of Arts degree.

3.1.4 Specialisations

No specialisations are available for the Bachelor of Human Resource Management / Bachelor of Arts degree.

3.2 Practicum or Internship requirements

All students must successfully complete either AL3008 Arts Internship OR BS390 Business Internship.

3.3 Approved unit substitutions

- (a) A student may not enrol in the following units, where one of the units has already been successfully completed:

BS103 Quantitative Methods for Business	RM150 Introduction to Statistical Methods OR
	SM210 Calculus and Applied Mathematics
BS203 Business Research Methods	RM100 Research Methods
BS110 Accounting	BS112 Accounting for Business

- (b) Any combination of three of the following units may be counted as one elective towards the Bachelor of Commerce degree:

ICO110B	Introduction to Document Production
ICO110C	Introduction to Computer Graphics
ICO110D	Introduction to Spreadsheets and Charts
ICO110E	Introduction to Screen Presentation
ICO110F	Introduction to the Internet
ICO110H	Introduction to Web Design
ICO110J	Applications
ICO110M	Effective Business Presentation

- (c) The Dean of a School may approve unit substitutions for an individual student for those units outlined in the appendices. Where a Dean exercises this power he/she will advise the Registrar and the student in writing of the approved unit substitution provided and the reason for the substitution. This advice will be kept on the student's file.

3.4 Course duration

3.4.4 Standard Duration

- (i) The standard duration of the Bachelor of Human Resource Management / Bachelor of Arts is four years of full time study.
- (ii) Students are able to enrol in the degree on a part-time basis
- (iii) The maximum period of time within which a student is permitted to complete the Bachelor Human Resource Management / Bachelor of Arts degree is ten years from the date on which they were first accepted into the course by the University.

3.4.5 Accelerated Duration

An accelerated mode is only available for this course when a double major is undertaken.

- (i) The accelerated duration of the Bachelor of Human Resource Management / Bachelor of Arts is three years of study which will be equivalent to three and a half years of full time study in standard mode
- (ii) Students are able to enrol in the accelerated model degree on a part-time basis
- (iii) The maximum period of time within which a student is permitted to complete the Bachelor of Human Resource Management / Bachelor of Arts degree in accelerated mode is eight years from the date on which they were first accepted into the course by the University.

3.5 Graduation

A minimum of 800 credit points drawn from the approved course structure is required in order for a student to graduate with the degree Bachelor of Human Resource Management / Bachelor of Arts.

3.6 Honours

This degree is offered as Bachelor of Human Resource Management / Bachelor of Arts (Honours). That is, the Bachelor of Arts component of the double degree is available with Honours.

The following Regulations must be read in conjunction with the *Policy: The Award of a Degree with Honours*.

3.6.1 Admission to an Honours program

- (a) Admission to the Bachelor of Arts (Honours) is by invitation (in accordance with School procedures) and is subject to approval by the Dean of the School of Arts and Sciences.
- (b) Enrolment in the Bachelor of Arts (Honours) program on a part-time basis is permitted with the approval of the Dean of the School of Arts and Sciences.

3.6.2 Selection criteria

- (a) The following selection criteria will be used for a student being invited to enrol in an Honours program:
 - (i) To be considered for entry to the Bachelor of Arts (Honours) degree, a student must normally achieve an average of 70% or higher in the major within their degree.
 - (ii) Any student may be permitted to enrol in the Honours degree on the recommendation of the Honours Coordinator and with the approval of the Dean of the School of Arts and Sciences,
 - (iii) No student will be accepted into an honours program unless the Dean has determined that the College has the staff expertise and facilities capable of supporting the applicant.

3.6.3 Compulsory Honours coursework units

- A student invited to enrol in the Honours program must
- (a) Undertake one undergraduate course unit in each semester of the student's honours program selected in consultation with the supervisor
 - (b) Submit one 5000 word essay of honours-level quality in each coursework unit to the honours coordinators during or prior to Week 10 of the semester, based on a theme or topic relevant to the unit
 - (c) Attend at least 85% of classes
 - (d) Attend a weekly workshop series run over all semesters of a student's enrolment, and contribute to the discussion of student research progress and problems. Attendance for at least 85% of all workshops is necessary to successfully complete the Honours Program.

3.6.4 Compulsory Research component

Each student is required to:

- a) Present a seminar paper to the School of Arts and Sciences in Week 5 or 6 of the student's first semester of enrolment in the Honours program, outlining the proposed thesis research including its topic, main questions and objectives, and anticipated outcomes.
- b) Submit a research proposal and required ethics applications to the School of Arts and Sciences, prepared under the guidance of their supervisor, in Week 8 of the student's first semester of enrolment.
- c) Present a second seminar paper in Week 6 of the student's final semester, outlining the methods which were applied, the objectives and questions which were addressed and the main findings (or anticipated findings) which were determined in the student's thesis research.

- d) Submit for examination an honours-level thesis of between 18,000 and 20,000 words in Week 12 of the student's second semester (or part-time equivalent). The thesis is worth 60% of the final honours grade.

3.6.5 Examination of Research component

Examination of the Honours research component within the Bachelor of Human Resource Management/ Bachelor of Arts (Honours) is detailed in the School of Arts and Sciences *Guideline: Examination of Honours Research Components*.

The research thesis is examined by at least two examiners, one of whom is usually external to the University.

3.6.6 Awarding Honours

Honours within the Bachelor of Arts is awarded as graded Honours.

End of Regulations

APPENDICES

APPENDIX 1

Course Structure 1.1

Enrolment Dates: Students first enrolled in 2008

**Degree: Bachelor of Human resource Management
/Bachelor of Arts**

	# Credit Points	Totals
CORE CURRICULUM UNITS		
PH100 Philosophy	25	
TH101 Introduction to Theology	25	
ET100 Ethics	25	75
UNITS FROM BACHELOR OF COMMERCE DEGREE		
8 Foundation Units¹		
BS100 Economics	25	
BS110 Accounting	25	
BS160 Principles of Management	25	
BS105 Business Communications	25	
BS103 Quantitative Methods for Business	25	
BS230 Business Information Technology	25	
BS240 Business Law	25	
BS122 Principles of Marketing	25	200
9 Compulsory Units for BHRM		
BS121 Principles of Human Resource Management	25	
BS228 Psychology of Work	25	
BS266 Industrial Relations	25	
BS329 Mediation & Dispute Resolution	25	
BS368 Change Management	25	
BS370 Strategic Human Resource Management	25	
BS374 Workplace Issues	25	
BS375 Organisational Development	25	225
CN100 Counselling Skills	25	
UNITS FROM ARTS DEGREE		
8 x 25 credit point units from the Arts Major	200	
3 x 25 credit point Arts elective units	75	
AL3008 Arts Internship or BS390 Business Internship	25	300
Total Credit Points		800
HONOURS UNITS IN ARTS DEGREE		
Supervised Honours	200	
Total Credit Points		1000